

Carmel Valley Recreation and Park District
REGULAR MEETING OF THE BOARD OF DIRECTORS
72 W. Carmel Valley Road, Carmel Valley, CA 93924
Minutes – October 11, 2023

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:34 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met.
3. Public Comments: None

4. CONSENT AGENDA

a) October 2023 - Accounts Payable

1. Aqua Flow Landscape	\$4,327.25	(September 2023)
Labor – Trash Cans	\$ 200.00	
2. Cal Am	\$ 606.43	
3. Carmel Marina, Waste Management	\$ 490.12	
4. PG&E	\$ 750.00	
5. Comcast	\$ 313.24	
6. MJ Murphy's	\$ 52.77	
7. Office of Monterey County Counsel	\$ 216.00	
8. Regional Government Services	\$1,214.47	(August, Grant)
9. Monterey County Tax Collector	\$ 701.98	
10. American Supply Company	\$1,892.36	
11. Newton Construction & Management	\$6,713.28	(Grant, CVRPD Match)

b) Minutes

1. September 13, 2023 – Regular Meeting

Motion made by Mike Thatcher, seconded by Alex Gray to approve October 2023 Consent Agenda which was unanimously approved.

5. NEW BUSINESS:

- a) Randy's Garden – Maintenance: Suggestion made to ask the CV Garden Club to be involved. Alex, Steve and Brad said they would work on it as well.
- b) Gazebo Roof Bids & Drainage: A donation by Craig Painter of \$6,000 was received to replace roof and make further necessary improvements. Bids will be requested for asphalt shingles. Karolyn said water accumulates by the drain adjacent to the gazebo. This needs attention as the drain itself is above where the water accumulates.
- c) Volunteer Time Sheets – September 9, 2023: No Action

6. FORMER BUSINESS:

- a) Notice on Kiosks: Board approved kiosks posting rules for park patrons to include dogs off leash must be within owner's direct line of sight and close for dogs to respond to voice commands, no motorized bicycles, scooters or skateboard permitted on park grounds, pick up after dogs, and deposit food/beverages in trash containers.

- b) Tree Lighting – December 2, 2023: Board confirmed the decision to reach out to Tularcitos principal Ryan Peterson and Gina Nucci of the PTO re. for either to be responsible for the annual tree lighting event. The District would continue to fund the tree lighting and provide beverages and cookies. If they did not choose to do this, other groups such as CV Community Youth Center would be asked. Hopefully there would be interest as the Park Board can no longer put on the event.

7. ACTION ITEMS:

- a) Randy’s Garden – Plaque: Alex will order 6” x 12” bronze plaque. Wording – “Horace ‘Randy’ Randazzo – A true friend to our community. Your legacy lives on in this special place.” Price not to exceed \$
- b) Regional Government Services (RGS) Monthly Report: No Discussion
- c) RIRE & Per Capita Changes to Scope of Work: Newton Construction & Management’s contract was signed with a 10% contingency for unforeseen expenses. Motion made by Mike Thatcher, seconded by Steve Goodman to approve replacement of four windows, replacement of HVAC with necessary patching/painting, electrical work both interior and exterior, replacement of five existing exterior lights and relocation of electrical light outlet in the main office as part of the 10% contingency of the Newton Construction contract which was unanimously approved.
- d) RIRE & Per Capita Changes to Scope of Work: Alex informed the board Newton Construction said the wooden ceiling of the shed attached to the Activity House was completely rotten and needed replacement. Motion made by Brad Boghosian, seconded by Mike Thatcher to replace wooden ceiling as part of roof replacement work estimated to cost \$10,000 which was unanimously approved.
- e) Activity House (AH) Status:
 - i) First Advance request to RIRE was submitted 9-20-23 for \$125,000. Normal receipt of advance check is 4 to 6 weeks.
 - ii) See 4.b.10 above. First invoice for contract with Newton Construction for \$6,713.28 will be paid from District funds as part of Per Capita match funds.
 - iii) Phase II of Grant Projects: The board agreed completion of contract with Newton Construction was the priority before designating other projects.

8. OPERATIONS REPORT: None

9. INFORMATIONAL REPORTS: None

10. WRITTEN COMMUNICATION: None

11. ADJOURNMENT: 7:40 p.m.

12. NEXT REGULAR MEETING: November 8, 2023

Respectively submitted,

Karolyn Stone,

Director