

Carmel Valley Recreation and Park District  
 SPECIAL MEETING OF THE BOARD OF DIRECTORS  
 29 Ford Road, Carmel Valley, CA 93924  
 Minutes December 11, 2019

1. Call to Order: The meeting was called to order by President Hertlein @ 6:00 p.m.
2. Board Members Present: Joe Hertlein, Bill Buffalo, Steve Goodman, Karolyn Stone and Mike Thatcher, quorum is met.  
Ed Lake of CVYC is present.
3. Moment of Silence & Pledge of Allegiance
4. Public Comments: None
5. Consent Agenda
  - a) Financial Review: Balance \$ 65,317.54  
December, 2019 Accounts Payable

ACCOUNTS PAYABLE – November 2019

(1)	Aqua Flow Landscape	\$3,925.00	(November)
	Extra Labor (irrigation repairs)	\$ 562.50	
(2)	Cal Am	\$ 258.21	
(3)	Carmel Marina Corp.	\$ 710.16	
(4)	PG&E	\$ 450.00	(estimate)
(5)	MJ Murphy's	\$	100.00
(estimate	(6) AT&T Universe		
\$ 130.97			
(7)	Monterey County Counsel	\$ 438.66	
(8)	Karolyn Stone Reimbursement	\$ 233.60	(office supplies)

c) Minutes

- (1) November 14, 2019 Special Board Meeting.
- (2) November 21, 2019 Special Board Meeting.

Upon Motion made by Member Thatcher and seconded by Member Goodman to approve the December 11, 2019 Consent Agenda, and the Minutes of November 14, 2019 Special meeting and November 21 Special Board Meeting were approved by unanimous vote of the Board.

6. Public Hearings: None
7. New Business: Review and approve request from History Center regarding historic signs. President Hertlein provided descriptions of the historic signs and where the History Center wants to hang them under the eaves of the building. There was general agreement with the proposal and upon Motion by Member Thatcher to allow the signs as described and Seconded by Member Goodman, the Motion was approved by a unanimous vote of the Board.

8. Action Items:

- a) Member Thatcher advised that the painting of the west restrooms is waiting scheduling and weather. It is expected that bids for the toilets, partitions, and sinks will be available at the January 8, 2020 meeting.
- b) Ed Lake provided the Board with a copy of the preliminary design of the Tatum's Garden playground. The design showed development beyond the second area of additional land for which the CVCYC asked. While the Board has opened discussion with CVCYC related to an easement or license for use of some additional land for seating, picnic and other use, it was specifically not to be used for playground equipment. After discussion, at the suggestion of Mr. Lake and the general agreement of the Board, the consensus was to move forward as quickly as possible to complete the Lot Line Adjustment leaving the easement/license matter to later in the process.
- c) Elections of Officers for 2020 were held. The following were nominated: President, Karolyn Stone; Vice President, Steve Goodman; Treasurer, Mike Thatcher; Secretary, Bill Buffalo. Each officer was elected by the unanimous vote of the Board.
- d) The Board considered three bids for the removal of 2-4 Pine trees on the West side of the Activity House. Upon motion by member Stone to accept the low bidder, (insert name) and seconded by member Thatcher, the motion was approved by unanimous vote of the Board.

9. Other Old Business:

- a) Review of Prop. 68: Member Buffalo advised that the state is still working on allocation.
- b) Park Signage: Nothing
- c) Park Rules: Nothing
- d) Review of other possible projects for 2019-2020: The Board discussed the possibility of reducing the slope of the walkway to the West restrooms. No action taken.
- e) Underground electrical work: President Hertlein reported that he has a price for the wire and will prepare a bid sheet for the Board's use is soliciting bids. Member Stone questioned why it was needed for the Park vs. sections, i.e. the gazebo. Member Thatcher added the flag pole area.
- f) Landscaping dirt area by west parking lot: No action taken.
- g) The Lease with Carmel Valley History Center was discussed. No action taken.
- h) The Tree lighting ceremony was discussed. Due to inclement weather there were no beverages or cookie. A few people showed up and the lighting went forward.
- i) The Santa Fly-in was discussed. It is expected that the area will be graded with base rock and with no more rain the property will hopefully be stable for parade line up and the fly in.

10. Operations Report: Member Stone reported that the financial review for FY2015 is almost ready. President Hertlein reported that he is working with Streamline to create and administer a website for the District as required of CA governmental entities. Member Stone reported on the District's need to up date/up grade it computer, printer and phone equipment. The Board asked her to specify what she recommends for future Board action. Mark reported a broken post and President Hertlein volunteered

to source a replacement. Mark will be asked to repair the light at the District office door. There was discussion about the possibility of engaging someone to record the minutes of Board Minutes. No Action taken. There was discussion of setting 2020 dates for Regular Meetings. The discussion was tabled pending the matter coming onto the Board's agenda at the next Regular Meeting. There was discussion of the inquiry from the CVCYC concerning the possibility of an additional mutual indemnity to cover claims from 3d parties injured on one party's property while traversing same on the way to the other party's property. The consensus was to seek and follow advice of Counsel.

11. Informational Reports: Member Stone reported on the latest round of correspondence between the District and West Coast Farmers Market Assn. No action taken.
12. Written Communications: None
13. The Meeting was adjourned at 8:30 PM
14. Next General Meeting: January 8, 2020

Respectfully submitted,

William L. Buffalo,  
Secretary