

Carmel Valley Recreation and Park District  
REGULAR MEETING OF THE BOARD OF DIRECTORS

**September 9, 2020 @ 6:30 p.m.**

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA  
*If required:* CVCYC Patio, 25 Ford Road, Carmel Valley, CA

**MINUTES**

**Due to Shelter in Place Rules Only Essential Items Covered**

1. CALL TO ORDER: Meeting called to Order at 6:32PM.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Members present save J. Hertlein who arrived at 6:43PM. Quorum is established
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE: Done
4. PUBLIC COMMENTS: None.
5. CONSENT AGENDA: ESSENTIAL
  - a) FINANCIALS – \$78,462.70
  - b) ACCOUNTS PAYABLE – September 2020

(1)	Aqua Flow Landscape	\$3,925.00	(August 2020)
	East Restroom Faucet Repairs	\$ 705.63	(Supplies)
(2)	Cal Am	\$ 337.47	
(3)	Carmel Marina, Waste Management	\$ 638.82	
(4)	PG&E	\$ 500.00	(Estimate)
(5)	M.J. Murphy	\$ 16.27	
(6)	Joseph Hertlein	\$ 67.89	(Reimbursement – W Rest Rms)
(7)	Monterey County Counsel	\$1,900.86	
(8)	Steve Goodman	\$ 454.23	(Reimbursement – RR)
(9)	Mark Mileti	\$ 225.00	(W Rest Rms Installation)
(1)	Ratification of Aug. 2019 MC Counsel Billing	\$ 877.32	(Paid 8-25-20)
(1)	Final Payment to Polaris Consulting	\$1,575.00	(Contract Previously Approved)
  - c) MINUTES
    - (1) August 12, 2020 – Regular Board Meeting
6. NEW BUSINESS:
  - a) East Parking Lot: Discussion of unauthorized parking in the District’s parking lots mainly by employees of businesses located in the Business Center. The Board reached a consensus that it should charge \$20 per month for parking rights for Monday through Friday on the gravel parking lot. Member Stone will talk to Stefani Parham at PSTS.
  - b) Striping East & West Parking Lots: Member Buffalo will discuss striping with Mark and advise.
  - c) Holiday Tree Lighting/Decorations: Discussion of Holiday Tree Lighting in light of continuing Covid issues. Member Hertlein will talk with Paul Ingram and advise.
  - d) Dumpster – Fines: District was fined again for over filling dumpster. It appears that the CVCYC caused the fines. Member Hertlein will contact the CVCYC regarding reimbursement.

It appears CVCYC was not billed for Waste Mgmt. bills from Oct. 2019 to August totaling \$1,500.85. Pres. Stone will follow up on the past bills.

7. **FORMER BUSINESS: Informative Comments and/or Essential Discussion**

- a) Shelter in Place Rules & Reservations – Nothing New
- b) West Restrooms – Status & Congratulations – Nearly complete
- c) Logo Review: Discussion tabled until the next Regular Meeting.
- d) Park Benches & Tile Sales: Members Hertlein and Buffalo will report at the next Regular Mtg.
- e) Paul Ingram – Thank You, Final Form

8. **ACTION ITEMS: ESSENTIAL**

- a) Randy's Garden – Acceptance of Landscape Contractor Bids: Galdino's Landscaping & Mtnc. bid of \$4,400, subject to Member Thatcher's review and acceptance of a signed proposal, plus the cost of adding landscape fabric, and the form of agreement. Member Thatcher is given the authority to approve the additional cost and form of agreement. Motion made (Buffalo) Seconded (Hertlein) the Motion is approved by unanimous vote of the Board.
- b) Act of 2018 – Office of Grants and Local Services (OGALS) Per Capita Program: Sort discussion of key dates and potential projects. Pres. Stone will collate possible projects for further discussion and action.
- c) Insurance – Confirm Property Coverage: Done.

9. **IDENTIFICATION OF CLOSED SESSION ITEM: ESSENTIAL**

Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator:

Property: commonly known as the CVRPD's East Gravel Parking Lot.

Agency negotiator: Karolyn Stone

Negotiating parties: Kiwanis of Carmel Valley

Under negotiation: Price and Terms

- b) Pursuant to Government Code section 54956.8 the Board will meet in closed session to discuss a potential lot line adjustment:

Property: Portion of property including the Carmel Valley Community Youth Center's playground and the District's stage area.

Agency negotiator: William Buffalo

Negotiating parties: Carmel Valley Community Youth Center

Under negotiation: Terms

10. **ADJOURN TO CLOSED SESSION: ESSENTIAL: The Board adjourned to Closed Session at 8:09PM.**

11. **REPORT ON RETURN FROM CLOSED SESSION: ESSENTIAL:**

**The Board returned to Open Session at 9:15PM and reported that the Lot Line Adjustment between the District and CVCYC has been completed.**

12. **OPERATIONS REPORT: Informative Comments**

Status report on condition, use, and maintenance of park facilities by Directors or Park Facilities Contractor. If a report item requires action, it will be placed on the next agenda.

13. **INFORMATIONAL REPORTS: Informative Comments and/or Essential Discussion**

*Board member opportunity to ask questions for clarification or make a brief report on his or her own activities as permitted by Government Code Section 54954.2*

**Member Thatcher** said the Kiwanis was having a Rummage Sale at the CV Historical Society's museum, which involves moving items from the Kiwanis storage area to the museum. Four days are involved Thursday through Sunday. The parking lot would be used for public parking.

14. WRITTEN COMMUNICATIONS: None
15. ADJOURNMENT: The Meeting was adjourned at 9:20PM.
16. NEXT REGULAR MEETING: October 14, 2020.

Respectfully submitted,  
William L. Buffalo,  
Secretary