

Carmel Valley Recreation and Park District
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 29 Ford Road, Carmel Valley, CA 93924
 Minutes January 10, 2024

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:33 p.m.
2. Board Members Present: Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met.
Absent: Brad Boghosian.
3. Public Comments: None

4. CONSENT AGENDA

a) January 2024 - Accounts Payable #1

1. Aqua Flow Landscape	\$ 4,327.25	
Maint. Materials	\$ 118.10	
2. Cal Am	\$ 629.13	
3. Carmel Marina, Waste Management	\$ 532.88	
4. PG&E	\$ 396.80	
5. MJ Murphy Lumber	\$ 191.23	
6. Regional Government Services	\$ 34.00	(Grant)
7. Newton Construction & Management	\$28,394.42	(Grant, 3 rd inv.)
8. Halliday & Company, CPAs	\$ 8,411.00	(FR)
9. Alexander Gray	\$ 4.31	(Reimbursement)
10. CA Special Districts Association	\$ 567.00	
11. Bazart Landscape Tree Service	\$ 2,100.00	

b) Minutes

1. December 10, 2023 – Regular Meeting

Motion made by Steve Goodman, seconded by Mike Thatcher to approve January 10, 2024 Consent Agenda with addition of item 11 was unanimously approved.

5. NEW BUSINESS: None
6. FORMER BUSINESS:
 - a) Notice on Kiosks: No Action
 - b) Replacement Gazebo Roof and Drainage Repair: Mike Thatcher and Karolyn Stone with prepare bid sheet for roof replacement with 30+ year plus shingles, replacement of cupola and addition of gutters. The Board also agreed on the need to address drainage in this area of the park, including tie-in to proposed new drainage system additions.
 - c) Removal Tree Lights & Oak Tree Maintenance: Steve will coordinate removal of tree lights and oak trees maintenance. Due to the extra oak tree maintenance, motion made by Steve Goodman, seconded by Karolyn Stone to increase the amount for all this work from \$1,600 to \$2,100 which was unanimously approved. (See 4.a.11).

7. ACTION ITEMS:

- a) Election of 2024 Officers: Slate presented of Alex Gray, President; Mike Thatcher, Vice President; Karolyn Stone, Treasurer; and Steve Goodman, Secretary. Motion made by Steve Goodman, seconded by Karolyn Stone to accept 2024 slate of officers which was unanimously approved.
- b) RGS Monthly Report: Review
- c) Activity House Gordian Supplemental Proposal: Motion made by Mike Thatcher, seconded by Steve Goodman to approve supplemental proposal no. 118500.01 for \$70,051.26 which when consolidated with Proposal no. 118500.00 for \$170,963.11 brings the total of renovation contract to \$241,014.37 which was unanimously approved.
- d) Activity House Renovation:
 - (i) Status of Activity House Renovation: With approval of the supplement proposal no. 118500.01, Alex is following up on ordering and installation of HVAC single unit system, windows selected for replacement and completion of excavation around all west and north sides of Activity Hose where siding was buried in the earth.
 - (ii) Roof Warranty: No Action
 - (iii) Kitchen and Bath: Further discussion of plans to later minimize kitchen cabinetry with replacements along with stove and new sink as well as improving bath by side entrance to conference room.
 - (iv) Grant Funds: It was the consensus of the board to pay the Newton Construction invoice of \$28,394.42 with District funds as part of the Per Capita match requirement. (See 4.a.7).
- e) Next Project(s): Board reviewed projects to be considered with RIRE and Per Capita. Several were east wall and steps by east restrooms and electrical system by flag pole and BBQ area. Discussion and review to follow.

8. OPERATIONS REPORT: None

9. INFORMATIONAL REPORTS: None

10. WRITTEN COMMUNICATION: None

11. ADJOURNMENT: 7:40 p.m.

12. NEXT REGULAR MEETING: February 14, 2024

Respectively submitted,

Karolyn Stone,

Director