Carmel Valley Recreation and Park District

REGULAR MEETING OF THE BOARD OF DIRECTORS

29 Ford Road, Carmel Valley, CA 93924

Minutes – March 9, 2022

1. Call to Order: The meeting was called to order by President Hertlein @ 6:30 p.m.
2. Board Members Present: Bill Buffalo, Steve Goodman, Joe Hertlein, Karolyn Stone and Mike Thatcher, quorum is met.
3. Moment of Silence & Pledge of Allegiance
4. Public Comments: None
5. CONSENT CALENDAR

a) Financials –

b) March 2022 Accounts Payable

 1. Aqua Flow Landscape $3,925.00 (February 2022)

 2. CalAm $ 411.81

 3. Carmel Marina, Waste Management $ 468.04

 4. PG&E $ 387.47

 5. Comcast $ 160.51

 6. Office of County Counsel $ 42100

 7. Karolyn Stone $ 164.09 (reimbursement)

c) Minutes

 (1) February 9, 2022 - Regular Meeting

 Motion made by Mike Thatcher, seconded by Steve Goodman to approve March 2022 Consent Agenda which was unanimously approved.

1. NEW BUSINESS: None

1. FORMER BUSINESS:
2. Maintenance of Exit Park Memorial Benches: No Action
3. New Memorial Benches: No Action
4. Activity House Rental and Current Use of Spaces: Complete, remove from agenda.
5. Financial Reviews and consideration of alternatives available to the District: Board discussed advantages of County’s Auditor Controller’s Office vs. outside commercial banking. No decision was made at this meeting
6. Review of Park Goals and Priorities for 2022: No Action
7. Consideration of a part-time Park Administrator: After discussion the consensus was not to go forward.
8. CV Historical Society – Building Review: Addition to the agenda. *Tabled at this meeting.*
9. ACTION ITEMS:
10. Approval of CPA firm Lavorato & Darling Inc: This firm’s services are for general accounting and specifically reconciling the District accounts to the County Auditor-Controller’s accounts. This work covers from May 2015 to current. Board authorized reconciliations through fiscal year ending 2016.
11. Approval of Fechter & Co., CPA for Financial Reviews: Letter of Engagement was reviewed by the Board and Motion made by Mike Thatcher, second by Steve Goodman to approve after a review with Counsel, Les Girard, which was unanimously approved.
12. Approve Contract Extension with Agua Flow Inc. for Landscape and Janitorial Services: Joe Hertlein met with Mark Mileti and the Letters of Extension for one year for both contracts were signed. Landscape Services beginning 5-1-22 $3,100.00 per month, Janitorial Services beginning 5-1-22 $1,025.00 per month and hourly wage for extra service $50/hr.
13. Vote for Candidate for Special District Representation to LAFCO: After reviewing the candidates the Board authorized Joe Hertlein to review the candidates and vote for the District.
14. CVVIC Art & Wine Celebration: Joe Hertlein read a letter from Kristin Blackwell, President of CVVIC, asking to use the east gravel parking lot for their event on June 18, 2022. Motion made by Mike Thatcher, seconded by Steve Goodman to approve the request for a fee of $100.00 with Certificate of Insurance naming the District as additional insured which was approved by all directors with Karolyn Stone abstaining.
15. State of CA Per Capita(i) and (ii) RIRE – Projects: The services of Regional Government Service Agency were further discussed. They provide state grant contract management and administration services. Their proposal is being considered. The Board asked Bill to contact Glenn Lazof, Director of Financial Services, and Betsy Adams, Advisor, and determine a time for their presentation via a Special Zoom Meeting.
16. OPERATIONS REPORT: None
17. INFORMATIONAL REPORTS: None
18. WRITTEN COMMUNICATION: Bill Buffalo confirmed that he submitted his resignation to Board members effective March 31, 2022.
19. ADJOURNMENT: 8:50 p.m.
20. NEXT REGULAR MEETING: March 9, 2022

Respectively submitted,

Karolyn Stone,

Director