

Carmel Valley Recreation and Park District  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**January 15, 2021 @ 3:30 p.m. via Zoom Notice Park Office**  
No meeting at the Park District Office itself, 29 Ford Road, Carmel Valley, CA

*Meeting was held via Zoom.*

***Due to technical issues, no Regular Meeting was held in January***

**MINUTES (as corrected)**

**Due to Shelter in Place Rules Only Essential Items Covered**

1. CALL TO ORDER: The Meeting was called to Order at 3:35PM.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Directors were present. Quorum is established. District counsel Les Girard is in attendance.
3. MOMENT OF SILENCE: Done.
4. PUBLIC COMMENTS: None.
5. CONSENT AGENDA: **ESSENTIAL**
  - a) FINANCIALS – \$40,435.23  
Includes Doggie Pick Up Donations of \$1,390.
  - b) ACCOUNTS PAYABLE – January 2021

(1)	Aqua Flow Landscape	\$3,925.00	(December 2020)
	Supplies	335.36	( E. RestRm.Lights)
(2)	Cal Am	\$ 191.08	
(3)	Carmel Marina, Waste Management	\$ 430.92	
(4)	PG&E	\$ 407.03	
(5)	Comcast	\$ 153.78	
(6)	Martins’ Irrigation	\$ 135.29	
(7)	Paul Ingram	\$ 84.13	(WM Disposal Fees)
(8)	Office of County Counsel	\$ 170.00	
(9)	Stripe-A-Lot, Inc.	\$ 55.00	
(10)	Karolyn Stone	\$ 315.00	(Reimbursement Cleaning)
(11)	Galdino’s	\$ 2,000.00	(Estimate, Randy’s Garden)
(12)	Streamline	\$ 350.00	
(13)	SDRMA – Insurance	\$1,487.81	
  - c) MINUTES
    - (1) December 09, 2020 – Regular Board Meeting  
Upon Motion (Hertlein) and Seconded (Goodman) the Consent Agenda was unanimously approved upon roll call vote.
6. NEW BUSINESS:
  - a) Long Term Storage of Holiday Decorations: Directors Hertlein and Thatcher were made a committee to review alternatives and bring a recommendation to the Board as to the best solution for this issue.
  - b) Recording Secretary: A consensus was reached that the District would retain the services of a Recording Secretary who will receive \$100 a month, and attend one meeting per month.

A consensus was reached that the District would pay up to \$100.00 for the services of a recording secretary.

- c) CVCYC – Redwood Bark Chips: President Stone reported that the Purchase of the Bark chips for \$350, Board Members made donations to the Community Center so the Community Center got a better price.

A consensus was reached to acquire the unused wood chips that CVCYC would like to sell.

7. **FORMER BUSINESS: Informative Comments and/or Essential Discussion**

- a) Shelter in Place Rules & Reservations: Les Girard provided an update on Covid 19 matters.
- b) Maintenance of Memorial Benches: A consensus was reached to repair benches via sanding, painting and replacing wood pieces as required. It was mentioned that the Boy Scouts might want to help.
- c) Future Requests Park Benches & Tile Sales: This item is passed until the next Regular Meeting.
- d) East Restrooms – Removal of Roof Moss: The Board will ask Mark to remove the moss.
- e) Pumping East Septic Tank. Mark will be asked to arrange a date for the work.

8. **ACTION ITEMS: ESSENTIAL**

- a) RESOLUTION 2021-01, Resolution of the Board of Directors of Carmel Valley Recreation & Park District Approving Application(s) for Per Capita Grant Funds. Upon Motion (Hertlein) and Seconded (Goodman), Resolution 2021-01 was approved by unanimous roll call vote of the Directors.
- b) RESOLUTION 2022-02, Resolution of the; Board of Directors of Carmel Valley Recreation & Park District Approving Application(s) for Recreational Infrastructure Revenue Enhancement Grant Funds. Upon Motion (Buffalo) and Seconded (Hertlein), Resolution 2021-02 was approved by unanimous roll call vote of the Directors.
- c) Per Capita and (ii) RIRE – Projects: Director Buffalo gave an update of status. The Board decided to seek funds from the RIRE program for its Parking lot (East and West) and the Activity House roof.
- d) Randy’s Garden – Status & Bench Approval: The Board discussed the Stone and placement of it and benches.
- e) M-F Gravel Lot Parking. Nothing new to report.
- f) Use Agreement Between CUSD and CVRPD: The District will transmit a revised Draft of the Agreement to the CUSD for its consideration.

9. **IDENTIFICATION OF CLOSED SESSION ITEM: ESSENTIAL**

In closed session the Board will meet with its negotiators to discuss real property negotiations:  
Property: a portion of APN 187-421-005-000  
Agency negotiators: Joe Hertlein and Karolyn Stone  
Negotiating Party: Carmel Unified School District  
Under negotiation: Price and terms

10. **ADJOURN TO CLOSED SESSION: ESSENTIAL:** The Board adjourned to Closed Session at 3:40PM.

11. **REPORT ON RETURN FROM CLOSED SESSION and RETURN TO ACTION ITEM 8.f: ESSENTIAL:** The Board resumed Open Session at 5:15PM. There is no reportable action taken.

12. **OPERATIONS REPORT: Informative Comments:** President Stone updated the Board.

13. INFORMATIONAL REPORTS: **Informative Comments and/or Essential Discussion:** President Stone reported an event concerning a dog jumping on a child. The Board asked Director Goodman to check on signs reminding the public of the requirements related to dogs off leash.
14. WRITTEN COMMUNICATIONS: None
15. ADJOURNMENT: The Meeting was adjourned at 5:44PM.
16. NEXT REGULAR MEETING: February 10, 2021

Respectfully submitted,  
*William L. Buffalo,*  
Secretary