

Carmel Valley Recreation and Park District
REGULAR MEETING OF THE BOARD OF DIRECTORS

July 8, 2020 @ 6:30 p.m.

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA
If required: CVCYC Patio, 25 Ford Road, Carmel Valley, CA

MINUTES

Due to Shelter in Place Rules Only Essential Items Covered

1. CALL TO ORDER: The Meeting was called to Order at 6:30PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Members are present and a Quorum is established. _
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENTS: NONE.
5. CONSENT AGENDA: **ESSENTIAL**. Upon Motion (Hertlein) and Seconded (Goodman) the Board approved the Consent Agenda by unanimous vote.
 - a) FINANCIALS – \$102,638.36
 - b) ACCOUNTS PAYABLE – July 2020

(1)	Aqua Flow Landscape	\$3,925.00	(June 2020)
	Irrigation Leaks & Repairs	\$ 900.00	(Labor & Supplies)
(2)	Cal Am	\$ 325.00	(Estimate)
(3)	Carmel Marina, Waste Management	\$ 379.68	
(4)	PG&E	\$ 500.00	(Estimate)
(5)	AT&T Universe	\$ 27.54	
(6)	American Supply Company	\$ 719.51	
(7)	Martins’ Irrigation	\$ 573.82	
(8)	Intentionally blank		
(9)	Monterey County – Office of Counsel	\$ 292.44	
(10)	Monterey County – LAFCO	\$ 190.00	
(11)	Francisco & Associates	\$2,621.25	(BA)
(12)	Digital Deployment, Streamline	\$ 600.00	(2020 in Total)
(13)	William Buffalo	\$ 243.28	(West RR-Reimbursement)
(14)	Steve Goodman	\$2,913.56	(West RR-Reimbursement)
 - c) MINUTES
 - (1) June 10, 2020 – Regular Board Meeting
7. NEW BUSINESS:
 - a) Date of Kiwanis Rummage Sale – August 7-9, 2020: The Rummage Sale has been cancelled.
 - b) Insurance – Review of values of property coverage: The Board requested Member Goodman to measure the size of the District’s buildings and Member Hertlein to provide advice to the Board on the value of same and their contents.
 - c) Stage – Status: There was no activity on this matter to report. Member Thatcher volunteered to check the various Codes affecting the need for a railing around any section of the stage.
8. FORMER BUSINESS: **Informative Comments and/or Essential Discussion**
 - a) 11-3-20 Election Notices: Notices will be posted on 7/10/2020.

- b) Shelter in Place Rules: NO changes and Pres. Stone gave an update on the rules' impact on Park operations.
- c) Review and Update of Prop 68 & RIRE: Nothing new to report.
- d) Streamline Website: The Board will consider a Mission Statement for the Park. After discussion The Board was concerned the text describing the cost to the District of contested elections could have a chilling effect on constituent participation, Member Hertlein was directed to delete from the website any reference to the cost to the District of elections of Board Members.

9. ACTION ITEMS: ESSENTIAL

- a) Randy's Garden – Approval of Name: Upon Motion (Hertlein) and Second (Thatcher) the Board approved by unanimous vote the name of the space honoring Randy Randazzo will be “Randy's Welcome Garden”.
- b) Randy's Garden – Acceptance of Landscape Contractor Bids: No bids for approval at this time.
- c) West Restrooms - ADA Status, Plan of Work, Accept Bids and Entrance Door Color: Consensus is doors will be brown.
- d) Handicapped Signage – Striping of East lot and of West Lot along with placement of handicapped parking for East lot. No action taken.
- d) 6-30-17 Financial Review – Addition of Management Discussion and Analysis Letter: Upon Motion Thatcher and Second (Hertlein) the Board approved by unanimous vote that if the District is required, by its insurance carrier and no exception can be obtained, it will proceed to advise its accountants of same and Member Buffalo has volunteered to draft a MD&A for review by the Board.

10. IDENTIFICATION OF CLOSED SESSION ITEM: ESSENTIAL: There was no Public Comment.

- a) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator:
Property: commonly known as the CVRPD's East Gravel Parking Lot.
Agency negotiator: Karolyn Stone
Negotiating parties: Kiwanis of Carmel Valley
Under negotiation: Price and Terms
- b) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator.
Property: commonly known as CVRPD's East Gravel Parking Lot.
Agency Negotiator: William Buffalo
Negotiating Party, Pacific Gas & Electric.
Under negotiation: Price and Terms
- c) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator: **It is noted for the record that Member Hertlein was recued from this discussion due to the proximity of his residence to the property in question.**
Property: The property commonly known as the Carmel Valley Airfield.
Agency negotiator: Karolyn Stone and William Buffalo
Negotiating parties: Carmel Valley Save Open Space
Under negotiation: Price and Terms
- d) Pursuant to Government Code section 54956.8 the Board will meet in closed session to discuss a potential lot line adjustment:
Property: Portion of property including the Carmel Valley Community Youth Center's playground and the District's stage area.
Agency negotiator: William Buffalo
Negotiating parties: Carmel Valley Community Youth Center
Under negotiation: Terms
- e) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator.

Property: CVRPD easement of Swartz Park located at corner of Bernardus Winery.
Agency negotiator: William Buffalo
Negotiating parties: Bernardus Winery
Under negotiation: Price and Terms

12. ADJOURN TO CLOSED SESSION: **ESSENTIAL:** The Board adjourned to Closed session at 8:09PM.
13. REPORT ON RETURN FROM CLOSED SESSION: **ESSENTIAL:** There was no reportable action from the Closed Sessions. The Board Returned to Open Session at 8:35PM
14. OPERATIONS REPORT: **Informative Comments**
Status report on condition, use, and maintenance of park facilities by Directors or Park Facilities Contractor. If a report item requires action, it will be placed on the next agenda.
 - a) Status of Well Pump: Report is that the Pump is currently stable, but it is operating only at 1/3 third its capacity.
 - b) Status of Irrigation Leaks: The leaks are under control for now.
15. INFORMATIONAL REPORTS: **Informative Comments and/or Essential Discussion:** None.
16. WRITTEN COMMUNICATIONS: None
17. ADJOURNMENT: The Meeting was adjourned at 8:40PM
18. NEXT REGULAR MEETING: August 12, 2020

Respectfully submitted,
William L. Buffalo,
Secretary