Carmel Valley Recreation and Park District

REGULAR MEETING OF THE BOARD OF DIRECTORS

& PUBLIC HEARING

***June 10, 2020 @ 6:30 p.m.***

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA

*If required*: CVCYC Patio, 25 Ford Road, Carmel Valley, CA

**AGENDA**

**Due to Shelter in Place Rules Only Essential Items Covered**

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please Stand)
4. PUBLIC COMMENTS:

*At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to board members and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. Limited five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

5. CONSENT AGENDA: **ESSENTIAL**

*Background information has been provided to the Board of Directors on some and at time not all matters listed under the Consent Agenda, and many items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or Board members may ask a question or make a comment about Consent Agenda item(s). If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Action Items.*

1. FINANCIALS – $

 b) ACCOUNTS PAYABLE – May 2020

 (1) Aqua Flow Landscape $3,925.00 (May 2020)

 Restroom Locks & Labor for Irrigation Leaks $1,387.89 (Labor & Supplies)

 (2) Cal Am $ 319.66

 (3) Carmel Marina, Waste Management $ 379.68

 (4) PG&E $ 500.00 (Estimate)

 (5) AT&T Universe $ 150.00 (Estimate)

 (6) SDRMA - Insurance $3,524.91 (General Liability)

 (7) American Supply Company $ 708.40

 (8) Dianne Serena Woods $ 700.00 (Randy’s Garden Design Project)

 (9) Karolyn Stone $ 945.94 (Computer, et al) ($11.31 Supplies)

 (10) M.J. Murphy $ 100.00 (Estimate)

 (11) Carmel Pine Cone $ 273.00 (BA)

 c) MINUTES

 (1) May 13, 2020 – Regular Board Meeting

 (2) June 03, 2020 – Special Board Meeting

6. PUBLIC HEARINGS: **Essential**

a) (1) Final Engineer’s Report Dated June 10, 2020, Preliminary approved at the May 13, 2020 regular board meeting. (2) Receive any public comments and questions.

b) After consideration take final action to levy and collect the annual assessment for Fiscal Year 2020-2021.

c) Resolution 2020-04 – Ordering the Levy and Collection of the Annual Assessment of the Carmel Valley Recreation and Park Maintenance Assessment District for Fiscal Year 2020-2021

d) Resolution 2020-05 – Certifying Compliance with State Law with Respect to the Levying of Assessments for Fiscal Year 2020-2021 for the Carmel Valley Recreation and Park Maintenance Assessment District

7. NEW BUSINESS: None

8. FORMER BUSINESS: **Informative Comments and/or Essential Discussion**

 a) Schwartz Park

 b) Shelter in Place Rules

c) Review and Update of Prop 68 & RIRE

d) FY Ending 2017 Financial Review

 e) Streamline Website

 f) District Administration Manual

9. ACTION ITEMS: **ESSENTIAL**

a) RESOLUTION 2020-06, Ordering an Election, Requesting the County Elections Department to Conduct the Election and Requesting Consolidation of the Election

 b) Landscape Design for “Randy’s Garden” - Approve Design Concept, Plan of Work, and Accept Bids

c) West Restrooms: ADA Status, Plan of Work and Accept Bids

d) West Restrooms: Plan to Bring Facilities into ADA Compliance.

d) Lot Line Adjustment Status

10. IDENTIFICATION OF CLOSED SESSION ITEM: **ESSENTIAL**

1. Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator:

              Property: commonly known as the CVRPD’s East Gravel Parking Lot.

                Agency negotiator: Karolyn Stone

​           Negotiating parties: Kiwanis of Carmel Valley​

​            Under negotiation: Price and Terms

b) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator.

Property: commonly known as CVRPD’s East Gravel Parking Lot.

Agency Negotiator: William Buffalo

Negotiating Party, Pacific Gas & Electric.

Under negotiation: Price and Terms

11. PUBLIC COMMENT ON CLOSED SESSION ITEM: **ESSENTIAL**

12. ADJOURN TO CLOSED SESSION: **ESSENTIAL**

13. REPORT ON RETURN FROM CLOSED SESSION: **ESSENTIAL**

14. OPERATIONS REPORT: **Informative Comments**

*Status report on condition, use, and maintenance of park facilities by Directors or Park Facilities Contractor. If a report item requires action, it will be placed on the next agenda.*

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15. INFORMATIONAL REPORTS: **Informative Comments and/or Essential Discussion**

 *Board member opportunity to ask questions for clarification or make a brief report on his or her own activities as permitted by Government Code Section 54954.2*

16. WRITTEN COMMUNICATIONS: None

17. ADJOURNMENT

18. NEXT REGULAR MEETING: July 8, 2020