Carmel Valley Recreation and Park District

REGULAR MEETING OF THE BOARD OF DIRECTORS

29 Ford Road, Carmel Valley, CA 93924

Minutes November 13, 2024

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:35 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met.
3. Public Comments: None
4. CONSENT AGENDA

a) November 2024 - Accounts Payable

1. Aqua Flow Landscape $4,487.00 (October 2024)

Extra Hours & Supplies $ 408.16

Gravel Project $1,150.00

1. Cal Am $ 684.02
2. Carmel Marina, Waste Management $ 532.88
3. Comcast $ 229.90
4. PG&E $ 213.25
5. Monterey County Tax Collector $ 104.80 (FY 2024-25)
6. Bernardus Lodge & Spa $ 100.00 (Return of Deposit)

9. Luke Ingram Building Design $ 646.23 (Grant)

10. County Counsel $ 64.80

11. 831 Plumbing & Septic Services $ 165.00

12. MJ Murphy $ 21.77

b) Minutes

1. October 9, 2024 – Regular Meeting

Motion made by Brad Boghosian, seconded by Steve Goodman to approve November 2024 Consent Calendar with the addition of 831 Plumbing and Septic Services and MJ Murphy which was unanimously approved.

1. NEW BUSINESS:
2. Celebration of Life: Request by Berta Family to hold services for Donald Berta, son of Mary Berta, at her memorial plaque was approved.
3. Tree Lighting: December 7, 2024 – Karolyn asked Carla Basaldua to let the Park District know of their plans to host the tree lighting event. No answer as yet. CVCYC is busy with Tatum’s Treehouse so it is understandable. Karolyn will follow up.
4. Santa’s Fly In: No park reservation has been requested. Karolyn will follow up with CVCYC.
5. FORMER BUSINESS:
6. Park Banner Frame – Tabled until later date.
7. Park Rules – To be printed on larger size paper that will not fade and be posted in kiosks.
8. Tatum’s Treehouse – Project is moving along. They have reserved the Activity House for the week of 11-10 at no charge for childcare for volunteers on the project.

7. ACTION ITEMS:

a) Second Grant Project – “East Restrooms and Outside Area” – The board discussed the entire project’s Scope of Work. Alex presented the quote from Newton Construction to paint the interior of the east restrooms and concrete stamping on the east wall. The cost is an $16,484. Board members requested him to have the supervisor and management costs reduced. Motion made by Mike Thatcher, seconded by Steve Goodman to approve the quote of $16,484 if no reductions are possible which was unanimously approved. With this addition the project cost is up to ~$158,314. I was agreed that a walk-through of the retaining wall and stair area with Newton Construction and the subcontractor for that work was necessary to resolve any doubts about the scope and design of the work.

b) Grant Project Review – A review of both grant funds expended for completed and projected work was reviewed. With the above project the remaining grant funds are approximately $13,700 plus District match funds of $8,100.

c) Donation – Further Gazebo Improvements – Karolyn informed the board a donator was interested in paying for painting the Gazebo and bringing electrical power to it as well. The board agreed to pursue quotes.

d) West Restroom Roof – Alex pointed out replacement will soon be needed. He asked board members to check it out.

8. OPERATIONS REPORT:

1. Additional wood chips at Randy’s Garden – To Do

9.INFORMATIONAL REPORTS:

1. Sheriff’s Office Locks – Karolyn sent email to Sgt. Irons to contact us if they want to proceed.
2. Office Equipment – After discussion motion made by Alex, seconded by Mike Thatcher to purchase file office equipment not to exceed $1,000 which was unanimously approved.

10. WRITTEN COMMUNICATION: None

11. ADJOURNMENT: 7:35 PM.

12. NEXT REGULAR MEETING: December 11, 2024

Respectively submitted,

Karolyn Stone,

Director