

CARMEL VALLEY RECREATION & PARK DISTRICT

Proposition 68 Grants

February 2024

Administration

1. None.

Financial

1. On February 26, Director Gray provided RGS with information prepared by Director Stone for the third reimbursement request from the RIRE grant. RGS (Adams and Lazof) reviewed the RIRE grant guide and advised Directors Gary and Stone that the \$125,000 advance from the RIRE must be cleared before State Parks can process the third reimbursement request. On February 28, RGS (Lazof) provided the District (Directors Gray and Stone) with the information needed to prepare the request to clear the advance (e.g. invoices from Newton Construction, cancelled warrants the support the payments, photos of the construction including the construction sign). Information on the interest earnings from the advance funds is also required and, if needed, RGS can obtain this from the County's Auditor-Controller's Office. The needed information including interest information to clear the advance and further document the next reimbursement request is in progress.

Procurement

1. On February 5, RGS (Lazof) advised the District (Directors Gray and Stone) that John Coggins retired. Mr. Coggins was instrumental in securing Newton Construction for the District's Activity House renovation project. On February 22, RGS notified the District that the new procurement consultant is Dwayne Pugh. The contact information for Mr. Pugh's is dpugh@rgs.ca.gov and 650-587-7300 ext. 103.

Construction

1. Activity House – On February 26, Director Gray provided the following update on the Activity House:

February 2024 work on the Activity House renovation focused on the installation of a new heat-pump HVAC system. Work commenced early in the month with delivery of equipment and start of rough-in installation. Unfortunately, as interior drywall was removed a lack of sufficient supporting framing was discovered. Newton Construction proposed a plan for remediation which was approved and work has been completed. At this time the Board expects the new HVAC system to be fully installed and functional late February or early March 2024.

Identification of Potential Risks

1. None.

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Follow Up Items

1. None.